



## Meeting of the Board of Directors

Bethel Park Elementary | pilotED Schools

Agenda

May 8th, 2023 @ 4:00 pm

Attendees:

In-Person: Jacob Tandy, Lakisha Crawford, Autumn Carter

Virtual: Sarah Dillinger (phone)

Staff: Jennica Adkins (Principal)

Guests: Cythnia Steidel (Chase), Brad Cole (Chase), John Whiteman (Chase)

[Meeting Slides](#)

### AGENDA:

1. Call to Order – Establishment of a Quorum - 4:09pm
2. Approval of Prior Minutes
  - a. [General Meeting - March 13th, 2023](#)
  - b. Lakisha motions to approve, Jacob seconds, all in favor, minutes are approved.
3. Principal Report
  - a. Enrollment -
    - i. 16 total enrollments during April and May - 22 total
    - ii. Enroll Indy results May 11th
    - iii. Enrollment pushes: Billboards (05/01), consulting group, WISH TV spot, multiple fairs in May
  - b. Staffing
    - i. 93% teacher retention (89% overall staff)
    - ii. 3 vacancies - K, 1st, Art
  - c. OEI Notice of Non-Compliance
    - i. Increasing IREAD scores by 5% (to 65%) in 2024 - on track to be at about 68% for 2023
    - ii. Increasing attendance rates above 90%
  - d. Other
    - i. Bethel Park changed its name to Stanley Strader park
    - ii. Opening Before/Aftercare program at the school in 2023-24
    - iii. Food Service contract coming - may need ad hoc meeting
4. Board Chair Report



## 5. Committee Reports

### a. Governance

#### i. Board Member transitions and recruitment

- Tara resigned from the board due to conflict of interest - took an admin role with VCP
- Jacob ending term this Spring - also need someone to transition into Chairperson
- Looking to add 1-2 parents/community members through survey at the school
- Foundation helping to coordinate a board mixer

#### ii. Lot Purchase updates

- Held up with financing options - need another offer for financing to compare and looking into a business line of credit option.
- Can vote in same ad hoc meeting as food service contract

### b. Academic Excellence

#### i. IREAD3+ First Round Results

- First round results: 55% pass rate - about 13% very close to passing, goal is to move those for an overall pass of 68%

### c. Finance

#### i. Voucher Registers - signatures needed (Oct-Jan)

#### ii. Chase Money Market Account

- Most important needs for the account: liquidity and security, this satisfies both
- Some have minimums/buy-ins others do not - recommending one without a minimum balance. Chase's suggestion is Blackrock - 4.46%
- If we wanted to move money we have same day access, after 4pm next day access, weekend Monday access, holiday next day access
- Need something showing we are not-for-profit
- One account, Jennica/Lakisha remain signers
- Lakisha motions to approve opening money market account (Blackrock), Jacob seconds, all in favor, motion passes.

#### iii. Grants & Funding (**confirmed**, *pending*, future)

- **Employee Retention Credit - \$121,116**
- **Indiana-Michigan Power - \$250k** (may not use due to overall electric school bus cost)
- **CSP - \$250k** (technology)
- **NSP Equipment Grant - \$30k** (kitchen equipment)
- **Teachers of Critical Language - Mandarin Teacher**
- **SNAP-Ed Grant - \$14,575** (farm program)
- *USDA Farm to School - \$90k (over two years)*
- *Summer School Reimbursement (notice 05/12)*
- *STEM Integration Grant - \$20k*



- *Child Care Expansion Grant - \$70k*
  - *School Age Childcare Grant - 05/19*
  - *Physical Activity Grant - 05/19*
  - *Healthy Meals Incentive Grant - 05/26*
  - *Early Learning Indiana - Early Years Initiative (06/15)*
- iv. [FY24 Budget](#) - *vote required*
- *Assumes 265 students (10 under goal)*
  - *Includes three budget, but not hired positions (totaling about 90k of budget)*
  - *Autumn motions to approve the budget, Lakisha seconds, all in favor, budget is approved*

6. New Business

7. Adjournment

- a. Lakisha motions to adjourn the meeting, Autumn seconds, all in favor, meeting is adjourned.