

Meeting of the Board of Directors

Bethel Park Elementary | pilotED Schools Agenda August 28th, 2023 @ 4:00 pm

Attendees:

In-Person: Sarah Dillinger, Lakisha Crawford, Autumn Carter Virtual: Staff: Jennica Adkins (Principal)

Meeting Slides

AGENDA:

- 1. Call to Order Establishment of a Quorum
- 2. Approval of Prior Minutes
 - a. General Meeting May 8th, 2023
 - b. Ad Hoc Meeting June 29th, 2023
 - c. Lakisha motions to approve minutes, Sarah seconds, all in favor, minutes approved.
- 3. Principal Report
 - a. Enrollment & Staffing
 - i. Current enrollment = 240 students (goal is 250)
 - ii. PK enrollment increased to 15 students (70% CCDF)
 - iii. Aftercare enrollment = 24 students (85% CCDF)
 - b. Grants
 - c. 23-24 Programmatic Changes
- 4. Committee Reports
 - a. Governance
 - i. New board member (Samantha Bruton) vote
 - 1. Current parent at the school (son Theo is in 5th grade and has been attending since Kindergarten)
 - 2. Bio and resume in Drive (review)
 - 3. Sarah motions to approve SB as new board, Lakisha seconds, all in favor, motion passes.
 - ii. Bereavement Support and Donations Policy vote
 - 1. Adjusting limit to \$500 document edited and reviewed in meteing.



- 2. Will follow-up with bookkeepers on best practices before any financial support is offered/sent.
- 3. Sarah motions to approve policy, Lakisha seconds, all in favor, motion passes.
- b. Finance
 - i. Chase accounts (removing former board members David Spitz, Caroline Welch) - *vote*

 Lakisha motions to remove, Sarah seconds, all in favor, motion passes.

- ii. Vouchers in Drive will be sent via Docuhub to sign after the meeting.
- c. Academics
- 5. New Business
- 6. Adjournment
 - a. Sarah motions to adjourn, Lakisha seconds, all in favor, meeting adjourned.